



GENERAL STUDIES

DATE	SUBJECT	ACTIVITY
	MANAGEMENT ASSISTANT N6 Communication N6	
		<i>Revise Module 6</i> <i>with the PowerPoint presentation</i>
	REMEMBER:	
	Ralph Waldo Emerson. "Anyone can hide. Facing up to things, working through them, that's what makes you strong."	
10 August 2020	Precis	
11 August 2020	Precis	
12 August 2020	Subjective language	
13 August 2020	Objective language	
14 August 2020	REVIEW	

DATE	SUBJECT	ACTIVITY
MANAGEMENT ASSISTANT N6 Public Relations N5 <i>Revise MODULE3 with the PowerPoint presentation</i>		
REMEMBER: “Obstacles don’t have to stop you. If you run into a wall, don’t turn around and give up. Figure out how to climb it, go through it, or work around it.” – Michael Jordan		
10 August 2020		Public Relations Process
11 August 2020		Step 1, 2
12 August 2020		Step 3, 4
13 August 2020		Step 5, 6
14 August 2020		Step 7

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DATE	SUBJECT	ACTIVITY
MANAGEMENT ASSISTANT N6 Communication and Human Relations N6 <i>Revise MODULE3 with the PowerPoint presentation</i>		
REMEMBER: “Show me someone who has done something worthwhile, and I’ll show you someone who has overcome adversity.” – Lou Holtz		
10 August 2020		Development of self-image
11 August 2020		Customs
12 August 2020		Emotions and conflict
13 August 2020		Frustration and aggression
14 August 2020		Maslow